

**STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE**

**PURSUANT TO REAL PROPERTY LAW §442-H**

**BAY SUN REALTY INC** (the “Broker”) is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker’s office location.

Please be advised that Broker:

\_\_\_ Requires  Does not require 1. Prospective buyer clients to show identification\*

\_\_\_ Requires  Does not require 2. Exclusive buyer broker agreements

\_\_\_ Requires  Does not require 3. Pre-approval for a mortgage loan / proof of funds\* at the time of showing

Requires \_\_\_ Does not require 4. Pre-approval for a mortgage loan / proof of funds at the time with **OFFERS.**

\*Although Broker may not require such information, a seller of real estate may require this Information prior to showing the property and/or as part of any purchase offer.